

**BRECKNOCK TOWNSHIP  
RE-ORGANIZATIONAL MEETING  
January 2, 2024**

The Re-organizational meeting of Brecknock Township, Lancaster County was held at the Brecknock Township Municipal Building and via zoom on January 2, 2024, commencing at 4:09 p.m.

Present were Jerry Long, David Leinbach, Andrew Baum & Carol Martin.

Public Comment – none

Motion was made by Baum seconded by Leinbach to nominate Jerry Long as Chairman. Motion was approved.

Motion was made by Baum seconded by Long to nominate Dave Leinbach as Vice-Chairman. Motion was approved.

Motion was made by Long and seconded by Baum to appoint Carol L. Martin as Secretary/Treasurer. Motion was approved.

Motion was made by Baum and seconded by Leinbach to set the Treasurer's Bond at \$750,000. Motion was approved.

Motion was made by Long and seconded by Baum to keep the Secretary/Treasurer's compensation the same. Motion was approved.

Motion was made by Leinbach and seconded by Long to appoint Andy Baum as Roadmaster. Motion was approved.

Motion was made by Long and seconded by Baum to keep full and part time wages the same till July COL increases. Motion was approved.

Motion was made by Long and seconded by Baum to keep clerical and cleaning and zoning officer compensation the same till July COL increases. Motion was approved.

Motion was made by Leinbach and seconded by Baum to appoint Levi Hoover as the zoning officer. Motion was approved.

Motion was made by Leinbach and seconded by Baum that the depositors for the township funds remain the same, PLGIT, Fulton, and Ephrata National Bank and the signatories for the township accounts should be Secretary/Treasurer and any one of the Board of Supervisors. Motion was approved.

Motion was made by Long and seconded by Leinbach to retain the firm of Hartman, Valeriano, Magovern & Lutz as the township Legal Counsel and Mejia Law Group as Zoning Hearing Board Council. Motion was approved.

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Motion was made by Baum and seconded by Leinbach to appoint Technicon Enterprises (Mike Reinert) as Township Engineer. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint MaherDuessel as CPA for the 2023 Audit (Resolution 2024-1). Motion was approved.

Motion was made by Long and seconded by Baum appoint Randy Schrom as the Chairman of the Vacancy Board. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint Delbert Martin to the Planning Commission. Motion was approved.

Motion was made by Long and seconded by Baum to appoint Ken Martin to the Zoning Hearing Board. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint Rob Thompson to the Northern Lancaster County Authority. Motion was approved.

Motion was made by Long and seconded by Baum to adopt resolution 2024-6 changing the Park & Recreation Board to a seven-member Board. Motion was approved.

Motion was made by Leinbach and seconded by Baum to stagger the term expiration on the Park & Recreation Board to Megan Baum expiring 2028, Wanda Swarr expiring 2027, Jeffrey Tudor to 2026. Motion was approved.

Motion was made by Long and seconded by Leinbach to appoint Dan Horning to a one-year term on the Park & Recreation Board and Corina Stubbs to a two-year term on the park & Recreation Board. Motion was approved.

Motion was made by Long and seconded Leinbach to appoint Duane Leinbach as the Emergency Management Coordinator and Andy Baum as Deputy for Brecknock Township. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint Technicon Enterprises, ABI and Commonwealth Code Inspectors as authorized third party agencies to process UCC permit applications. Motion was approved.

Motion was made by Baum and seconded by Leinbach to adopt Resolution 2024-2; a Resolution setting the fees associated with applications for Building Permits, Zoning Permits & Applications for Subdivision and Land Development Plans. Motion was approved.

A motion was made by Long and seconded by Baum to reappoint Technicon Enterprises as Sewage Enforcement Officer and to adopt Resolution 2024-3 Fee Schedule. Motion was approved.

Motion was made by Leinbach and seconded by Baum appoint Jerry Long as voting delegate to the

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PSATS State Conference. Motion was approved.

Motion was made by Long and seconded by Baum to authorize Carol Martin to facilitate the registrations to the State Conference for all elected positions and township management. Motion was approved.

Motion was made by Baum and seconded by Leinbach to establish the employee holiday schedule as New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day and keep the office hours the same as 2023 (M-W 9-5 & Th-F 7 -2). Motion was approved.

Motion was made by Baum and seconded by Leinbach to establish the meeting schedule as follows Board of Supervisors meet 2nd Tuesday of each month, Planning Commission meet 4th Tuesday of each month, Zoning Hearing Board 3rd Tuesday of each month, Sewer Authority 2nd Monday of each month and Park & Rec Commission 3<sup>rd</sup> Monday of each month. All meetings are held at the Brecknock Township Building. All meetings will commence at 7:00 p.m. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint David Andrew, Kevin Baker, Jeffrey Hochhaus, Josh Martin & Scott Patton as part time as needed personnel (\$23.00 hr.) Motion was approved.

Motion was made by Long and seconded by Baum to accept the IRS mileage reimbursement rate for 2024 at 0.67 per mile. Motion was approved.

Motion was made by Baum and seconded by Leinbach to reappoint Carol Martin as the open records officer. Motion was approved.

Motion was made Baum and seconded by Leinbach to adopt Resolution 2024-4 establishing the rentals rates for facilities at the township owned park for 2024. Motion was approved.

Motion was made by Baum and seconded by Leinbach to adopt Resolution 2024-5 establishing the application fees for the Zoning Hearing Board as \$600 for residential applications and \$750 for Commercial & Industrial applications. Motion was approved.

Motion was made by Long and seconded by Baum to give both fire companies, Fivepointville and Bowmansville, and the Fivepointville Ambulance Assn. a contribution toward the cost of the volunteer banquets of \$2,000 each. Motion was approved.

The meeting was adjourned by a motion made by Baum and seconded by Leinbach at 4:55 P.M.

Respectfully Submitted,  
Carol L. Martin  
Secretary/Treasurer