

**BRECKNOCK TOWNSHIP
RE-ORGANIZATIONAL MEETING
January 3, 2023**

The Re-organizational meeting of Brecknock Township, Lancaster County was held at the Brecknock Township Municipal Building and via zoom on January 3, 2023 commencing at 7:00 p.m.

Present were Jerry Long, David Leinbach, Andrew Baum & Carol Martin.

Public Comment – none

Motion was made by Leinbach seconded by Baum to nominate Jerry Long as Chairman. Motion was approved.

Motion was made by Baum seconded by Long to nominate Dave Leinbach as Vice-Chairman. Motion was approved.

Motion was made by Leinbach and seconded by Baum to appoint Carol L. Martin as Secretary/Treasurer. Motion was approved.

Motion was made by Baum and seconded by Leinbach to set the Treasurer's Bond at \$750,000. Motion was approved.

Motion was made by Long and seconded by Baum to increase the Secretary/Treasurer's compensation to \$39.00 an hour. Motion was approved.

Motion was made by Long and seconded by Leinbach to appoint Andy Baum as Roadmaster. Motion was approved.

It was decided that the rest of the employees would get COL in June. All other wages will remain the same till then.

Motion was made by Long and seconded by Leinbach that the depositories for the township funds remain the same, PLGIT, Fulton, and Ephrata National Bank and the signatories for the township accounts should be Secretary/Treasurer and any one of the Board of Supervisors. Motion was approved.

Motion was made by Baum and seconded by Leinbach to retain the firm of Hartman, Valeriano, Magovern & Lutz as the township Legal Counsel and Mejia Law Group as Zoning Hearing Board Council. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appointment Technicon Enterprises (Mike Reinert) as Township Engineer. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint MaherDuessel as CPA for the 2022 Audit (Resolution 2023-1). Motion was approved.

Motion was made by Long and seconded by Baum appoint Randy Schrom as the Chairman of the Vacancy Board. Motion was approved

Motion was made by Long and seconded by Baum to appoint Christine Storms to the Planning Commission; Melanie McHenry to the Zoning Hearing Board; and Stephen Tomasko to the Northern Lancaster County Authority. Motion was approved.

Motion was made by Long and seconded by Baum to create a Park Manager position which is vacant at this time. Motion was approved.

Motion was made by Long and seconded Leinbach to appoint Duane Leinbach as the Emergency Management Coordinator and Andy Baum as Deputy for Brecknock Township. Motion was approved.

Motion was made by Leinbach and seconded by Baum to reappoint the following members to the Uniform Construction Code Board of Appeals, C. William Bair and Walter Siderio. Motion was approved.

Motion was made by Leinbach and seconded by Baum to appoint Technicon Enterprises, ABI and Commonwealth Code Inspectors as authorized third party agencies to process UCC permit applications. Motion was approved.

Motion was made by Baum and seconded by Leinbach to adopt Resolution 2022-2; a Resolution setting the fees associated with applications for Building Permits, Zoning Permits & Applications for Subdivision and Land Development Plans. Motion was approved.

A motion was made by Baum and seconded by Leinbach to reappoint Technicon Enterprises as Sewage Enforcement Officer and to adopt Resolution 2022-3 Fee Schedule. Motion was approved.

Motion was made by Baum and seconded by Leinbach appoint Jerry Long as voting delegate to the PSATS State Conference. Motion was approved.

Motion was made by Long and seconded by Leinbach to authorize Carol Martin to facilitate the registrations to the State Conference for all elected positions and township management. Motion was approved.

Motion was made by Baum and seconded by Leinbach to establish the employee holiday schedule as New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day and keep the office hours the same as 2020 (M-W 9-5 & Th-F 7 -2). Motion was approved.

Motion was made by Baum and seconded by Leinbach to establish the meeting schedule as follows Board of Supervisors meet 2nd Tuesday of each month, Planning Commission meet 4th Monday of

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each month, Zoning Hearing Board 3rd Tuesday of each month, Sewer Authority 2nd Monday of each month and Park & Rec Commission 3rd Monday of each month. All meeting held at the Brecknock Township Building. All meetings will commence at 7:00 p.m. with the exception of the reorganizational meeting for 2023 will be at 4:00PM. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint David Andrew, Kevin Baker, Jeffrey Hochhaus, Josh Martin & Arthur Zerbe as part time as needed personnel (\$22.00 hr.) Motion was approved.

Motion was made by Leinbach and seconded by Baum to accept the IRS mileage reimbursement rate for 2022 at 0.65.5 per mile. Motion was approved.

Motion was made by Long and seconded by Baum to reappoint Carol Martin as the open records officer. Motion was approved.

Motion was made Baum and seconded by Leinbach to adopt Resolution 2022-4 establishing the rentals rates for facilities at the township owned park for 2022. Motion was approved.

Motion was made by Long and seconded by Baum to give both fire companies, Fivepointville and Bowmansville, and the Fivepointville Ambulance Assn. a contribution toward the cost of the volunteer banquets of \$2,000 each. Motion was approved.

Meeting was adjourned at 7:32 P.M.

Respectfully Submitted,
Carol L. Martin
Secretary/Treasurer