

**BRECKNOCK TOWNSHIP  
RE-ORGANIZATIONAL MEETING  
January 3, 2022**

The Re-organizational meeting of Brecknock Township, Lancaster County was held at the Brecknock Township Municipal Building and via zoom on January 3, 2022 commencing at 7:00 p.m.

Present were Jerry Long, David Leinbach, Andrew Baum & Carol Martin.

Public Comment – none

Motion was made by Baum seconded by Leinbach to nominate Jerry Long as Chairman. Motion was approved.

Motion was made by Baum seconded by Long to nominate Dave Leinbach as Vice-Chairman. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint Carol L. Martin as Secretary/Treasurer. Motion was approved.

Motion was made by Leinbach and seconded by Baum to set the Treasurer's Bond at \$750,000. Motion was approved.

Motion was made by Baum and seconded by Leinbach to increase all full time employee, and Scott Houshour and Keely Harrison an additional \$2.00/hr. and an additional 3% effective July 1, 2022 for all employees. Motion was approved.

Motion was made by Long and seconded by Leinbach to appoint Andy Baum as Roadmaster. Motion was approved.

Motion was made by Baum and seconded by Leinbach adding Jerry Long as part time help for special projects and paid at the wage set by the auditors. Motion was approved.

Motion was made by Baum and seconded by Leinbach to reappoint Levi Hoover as Zoning Officer and keep the hourly wage the same with a 3% increase effective July 1, 2022. Motion was approved.

Motion was made by Leinbach and seconded by Baum that the depositors for the township funds remain the same, PLGIT, Fulton, and Ephrata National Bank. Motion was approved.

Motion was made by Long and seconded by Leinbach that the signatories for the township accounts should be Secretary/Treasurer & any one of the Board of Supervisors. Motion was approved.

Motion was made by Baum and seconded by Leinbach to retain the firm of Hartman, Valeriano, Magovern & Lutz as the township Legal Counsel and Mejia Law Group as Zoning Hearing Board Council. Motion was approved.

Board of Supervisors  
ReOrganizational Mtg  
January 3, 2022  
Page 2 of 3

Motion was made by Leinbach and seconded by Baum to appointment Technicon Enterprises (Mike Reinert) as Township Engineer. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint MaherDuessel as CPA for the 2021 Audit (Resolution 2022-1). Motion was approved.

Motion was made by Long and seconded by Leinbach appoint Randy Schrom as the Chairman of the Vacancy Board. Motion was approved

Motion was made by Baum and seconded by Leinbach to appoint Jerry Long and Dean Imhoff to the Planning Commission; Steven Hildebrand to the Zoning Hearing Board; and Grant Wise to the Northern Lancaster County Authority. Motion was approved.

Motion was made by Long and seconded Leinbach to appoint Duane Leinbach as the Emergency Management Coordinator and Andy Baum as Deputy for Brecknock Township. Motion was approved.

Motion was made by Leinbach and seconded by Baum to reappoint the following members to the Uniform Construction Code Board of Appeals, C. William Bair and Walter Siderio. Motion was approved.

Motion was made by Leinbach and seconded by Baum to appoint Technicon Enterprises, ABI and Commonwealth Code Inspectors as authorized third party agencies to process UCC permit applications. Motion was approved.

Motion was made by Baum and seconded by Leinbach to adopt Resolution 2022-2; a Resolution setting the fees associated with applications for Building Permits, Zoning Permits & Applications for Subdivision and Land Development Plans. Motion was approved.

A motion was made by Baum and seconded by Leinbach to reappoint Technicon Enterprises as Sewage Enforcement Officer and to adopt Resolution 2022-3 Fee Schedule. Motion was approved.

Motion was made by Baum and seconded by Leinbach appoint Jerry Long as voting delegate to the PSATS State Conference. Motion was approved.

Motion was make by Long and seconded by Leinbach to authorize Carol Martin to facilitate the registrations to the State Conference for all elected positions and township management. Motion was approved.

Motion was made by Baum and seconded by Leinbach to establish the employee holiday schedule as New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day and keep the office hours the same as 2020 (M-W 9-5 & Th-F 7 -2). Motion was approved.

Board of Supervisors  
ReOrganizational Mtg  
January 4, 2021  
Page 3 of 3

Motion was made by Baum and seconded by Leinbach to establish the meeting schedule as follows Board of Supervisors meet 2nd Tuesday of each month, Planning Commission meet 4th Monday of each month, Zoning Hearing Board 3rd Tuesday of each month, Sewer Authority 2nd Monday of each month and Park & Rec Commission 3<sup>rd</sup> Monday of each month. All meeting held at the Brecknock Township Building. All meetings will commence at 7:00 p.m. with the exception of the reorganizational meeting for 2023 will be at 4:00PM. Motion was approved.

Motion was made by Baum and seconded by Leinbach to appoint David Andrew, Kevin Baker, Jeffrey Hochhaus, Josh Martin & Arthur Zerbe as part time as needed personnel (\$22.00 hr.) Motion was approved.

Motion was made by Leinbach and seconded by Baum to accept the IRS mileage reimbursement rate for 2022 at 0.56 per mile. Motion was approved.

Motion was made by Long and seconded by Baum to reappoint Carol Martin as the open records officer. Motion was approved.

Motion was made Baum and seconded by Leinbach to adopt Resolution 2022-4 establishing the rentals rates for facilities at the township owned park for 2022. Motion was approved.

Motion was made by Long and seconded by Baum to give both fire companies, Fivepointville and Bowmansville, and the Fivepointville Ambulance Assn. a contribution toward the cost of the volunteer banquets of \$2,000 each. Motion was approved.

Meeting was adjourned at 7:32 P.M.

Respectfully Submitted,  
Carol L. Martin  
Secretary/Treasurer