

**BRECKNOCK TOWNSHIP
RE-ORGANIZATIONAL MEETING
January 7, 2019**

Motion was made by Leinbach and seconded by Zerbe to appoint Long as temporary chairman. All approved, motion approved.

Motion was made by Leinbach and seconded by Zerbe to appoint Carol Martin as temporary Secretary. All in favor, motion was approved.

The Re-organizational meeting of Brecknock Township, Lancaster County was held at the Brecknock Township Municipal Building on January 7, 2019 commencing at 7:00 p.m.

Pledge to the flag.

Roll call of officials, present were Jerry Long, Arthur Zerbe, David Leinbach & Carol Martin.

Public Comment – none

Motion was made by Zerbe seconded by Leinbach to nominate Jerry Long as Chairman. Motion was approved.

Motion was made by Zerbe seconded by Long to nominate Dave Leinbach as Vice-Chairman. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Carol L. Martin as Secretary/Treasurer, Andy Baum as Roadmaster; Levi Hoover as Zoning Officer and the liaison to the Park & Recreation Committee. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to set the Treasurer's Bond at \$750,000. Motion was approved.

Motion was made by Long and seconded by Zerbe to keep wages the same for all employees with exception of Harold Nolt, increasing him by \$.75 per hour. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach that the depositors for the township funds remain the same, PLGIT, Fulton, and Ephrata National Bank. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach that the signatories for the township accounts should be Secretary/Treasurer & any one of the Board of Supervisors. Motion was approved.

Motion was made by Long and seconded by Leinbach to retain the firm of Hartman, Valeriano, Magovern & Lutz as the township Legal Counsel at the rate of \$165.00 per hour and Mejia Law Group as Zoning Hearing Board Council at \$145.00 per hour. Motion was approved.

Motion was made by Leinbach and seconded by Zerbe to continue to retain/appointment Technicon Enterprises (Mike Reinert) as Township Engineer. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to appoint MaherDuessel as CPA for the 2018 Audit (Resolution 2019-1). Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Randy Schrom as the Chairman of the Vacancy Board; Christine Storms to the Planning Commission; Steve Hildebrand to the Zoning Hearing Board; Jeffrey Tudor to the Park & Recreation Board; Jesse Martin to the Northern Lancaster County Authority; Kevin Fuentes as Emergency Management Coordinator. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to reappoint the following members to the Uniform Construction Code Board of Appeals, Walter Siderio. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Technicon Enterprises, ABI and Commonwealth Code Inspectors as authorized third party agencies to process UCC permit applications. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to adopt Resolution 2019-2; a Resolution setting the fees associated with applications for Building Permits, Zoning Permits & Applications for Subdivision and Land Development Plans. Motion was approved.

A motion was made by Long and seconded by Zerbe to reappoint Technicon Enterprises as Sewage Enforcement Officer and to adopt Resolution 2019-3 Fee Schedule. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Carol L. Martin as voting delegate to the PSATS State Conference. Motion was approved.

Motion was make by Long and seconded by Leinbach to authorize registration to the State Conference for all elected positions and township management. Motion was approve.

Motion was made by Zerbe and seconded by Leinbach to establish the employee holiday schedule as New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day. Motion was approved.

Motion was made by Long and seconded by Leinbach for the office hours to be the following in 2019; Monday through Wednesday 9 am – 5 pm and Thursday and Friday open for the public from 7 am – 2 pm (employees stay till 3 Thurs. & Friday). Motion was approved.

Motion was made by Zerbe and seconded by Long to establish the meeting schedule as follows Board of Supervisors meet 2nd Tuesday of each month, Planning Commission meet 4th Monday of each month, Zoning Hearing Board 3rd Tuesday of each month, Sewer Authority 2nd Monday of each month and Park & Rec Commission 3rd Monday of each month. All meeting held at the Brecknock Township Building. All meetings will commence at 7:00 p.m. Motion was approved.

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Motion was made by Long and seconded by Zerbe to appoint David Andrew, Kevin Baker, Jesse Andrew, & James Hetrick, Jr. as part time as needed snow removal/winter maintenance personnel (\$20.00 hr.) Motion was approved.

Motion was made by Long and seconded by Leinbach to accept the IRS mileage reimbursement rate for 2019 at 0.58 per mile. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to reappoint Carol Martin as the open records officer. Motion was approved.

Motion was made Long and seconded by Zerbe to adopt Resolution 2019-4 establishing the rentals rates for facilities at the township owned park, raising the rental for pavilions to \$75.00 with the exception of the annual rentals will remain at \$50.00 for 2019.

Meeting was adjourned at 7:23 P.M.

Respectfully Submitted,
Carol L. Martin
Secretary/Treasurer