

**BRECKNOCK TOWNSHIP  
RE-ORGANIZATIONAL MEETING  
JANUARY 2, 2018**

The Re-organizational meeting of Brecknock Township, Lancaster County was held at the Brecknock Township Municipal Building on January 2, 2018 commencing at 7:00 p.m.

Pledge to the flag.

Public Comment - none

Motion was made by Zerbe and seconded by Leinbach appoint Jerry Long as temporary Chairman. Motion was approved.

Motion was made by Zerbe and seconded by Long to appoint Carol Martin as temporary Secretary. Motion was approved.

Present were Jerry Long, Arthur Zerbe & David Leinbach.

Motion was made by Zerbe seconded by Leinbach to nominate Jerry Long as Chairman. Motion was approved.

Motion was made by Zerbe to nominate Dave Leinbach as Vice-Chairman, Leinbach stated he felt he needed a little more experience before accepting this position so hearing no second the motion died.

Motion was made by Leinbach and seconded by Long to nominate Arthur Zerbe as Vice-Chairman. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach appoint Carol L. Martin as Secretary/Treasurer. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to set the Treasurer's Bond at \$750,000. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach to keep all wages the same for all full and part time employees, will reevaluate wages at performance evaluations in June/July Motion was approved.

Doris Gehman quit in 2017 and Keely Harrison has been filling through a third party, motion was made by Long and seconded by Zerbe to appoint Keely Harrison to clean the office at \$17.90/hr. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Levi Hoover as Zoning Officer and liaison to the Park & Recreation Board. Motion was approved.

Motion was made by Zerbe and seconded by Leinbach that the depositors for the township funds remain the same, PLGIT, Fulton, and Ephrata National Bank. Motion was approved.

Motion was made by Zerbe and seconded by Long that the signatories for the township accounts

should be Secretary/Treasurer & any one of the Board of Supervisors. Motion was approved.

We acquired three updated rate schedules and proposals from three firms. Motion was made by Long and seconded by Leinbach to retain the firm of Hartman, Valeriano, Magovern & Lutz as the township Legal Counsel at the rate of \$160.00 per hour. Motion was approved.

Motion was made by Long and seconded by Zerbe to retain Larry Maier and Jennifer Mejia as co-counsel for the Zoning Hearing Board. Motion was approved.

Motion was made by Long and seconded by Zerbe to continue to retain/appointment Technicon Enterprises (Mike Reinert) as Township Engineer. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint MaherDuessel as CPA for the 2017 Audit. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Randy Schrom as the Chairman of the Vacancy Board. Motion was approved.

Motion was made by Long and seconded by Leinbach to reappoint Dean Imhoff to the Planning Commission for a 4 year term (term to expire 12/21). Motion was approved.

Harry Lehman does not wish to be reappointed to the Planning Commission. Jerry Long has volunteered to serve on the Planning Commission. Motion was made by Zerbe and seconded by Leinbach to appoint Jerry Long to the Planning Commission for a 4 year term (term to expire 12/21). Motion was approved.

Motion was made by Long and seconded by Zerbe to reappoint Ken Martin to the Zoning Hearing Board (term to expire 2020). Motion was approved.

Motion was made by Long and seconded by Zerbe to reappoint Amanda Marshall to the Park & Recreation Board (term to expire 2022). Motion was approved.

Long stated that there are two candidates Dave Speace and Steve Tomasko for the Northern Lancaster County Authority, both have experience and Long could support either one. Motion was made Zerbe and seconded by Leinbach to appoint Steve Tomasko. Motion was approved.

Motion was made by Long and seconded by Zerbe to reappoint Kevin Fuentes as the Brecknock Township Emergency Management Coordinator. Motion was approved.

Motion was made by Long and seconded by Zerbe to reappoint the following members to the Uniform Construction Code Board of Appeals, Alternate C. William Bair. Motion was approved.

Motion was made by Zerbe and seconded by Long to appoint Technicon Enterprises, Commonwealth Code Inspectors and A.B.I. as authorized third party agencies to process UCC permit applications. Motion was approved.

Motion was made by Long and seconded by Leinbach to adopt Resolution 2018-1; a Resolution setting the fees associated with applications for Building Permits, Zoning Permits & Applications for Subdivision and Land Development Plans. Motion was approved.

A motion was made by Zerbe and seconded by Leinbach to reappoint Technicon Enterprises as Sewage Enforcement Officer and to adopt Resolution 2018-2 Fee Schedule. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint Carol L. Martin as voting delegate to the PSATS State Conference. Motion was approved.

Motion was made by Long and seconded by Zerbe to authorize registration to the State Conference for all elected positions and township management. Motion was approved.

Motion was made by Long and seconded by Zerbe to establish the non-uniform holiday schedule as New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day. Motion was approved.

Motion was made by Long and seconded by Zerbe to establish the meeting schedule as follows Board of Supervisors meet 2nd Tuesday of each month, Planning Commission meet 4th Monday of each month, Zoning Hearing Board 3rd Tuesday of each month, Sewer Authority 2nd Monday of each month and Park & Rec Commission 3<sup>rd</sup> Monday of each month. All meetings held at the Brecknock Township Building. All meetings will commence at 7:00 p.m. Motion was approved.

Motion was made by Long and seconded by Zerbe to appoint David Andrew, Delbert Martin, Kevin Baker, Tim Greenwalt, Adam Byers & Jeffrey Musser as part time as needed snow removal/winter maintenance personnel (\$20.00 hr) Motion was approved.

Motion was made by Long and seconded by Zerbe to change the work week to Monday through Sunday. Motion was approved.

Motion was made by Long and seconded by Zerbe to accept the IRS mileage reimbursement rate for 2018 at 0.545 per mile. Motion was approved.

Motion was made by Long and seconded by Zerbe to reappoint Carol Martin as the open records officer. Motion was approved.

Meeting was adjourned at 7:26 P.M.

Respectfully Submitted,  
Carol L. Martin  
Secretary/Treasurer